

SHOW WEEK SCHEDULE

ISLAND MOVE-IN SCHEDULE: MONDAY, SEPTEMBER 21, 2020

This move-in time is limited to exhibitors with **ISLAND BOOTHS ONLY**. Forklift service will be available only during these hours.

****Please note move-in times:**

4 PM-6 PM Island Booths: 115, 121, 215, 221, 301, 315, 321

6 PM-8 PM Island Booths: 701, 715, 721, 815, 821, 915, 921

MOVE-IN SCHEDULE: TUESDAY, SEPTEMBER 22, 2020 (ONE DAY ONLY)

7 AM Move in – Booth Numbers: 100, 101, 102, 103, 104, 105, 106, 107, 108, 109, 110, 112, 114, 116, 122, 124, 126, 128, 130, 131, 132, 133, 134, 136, 137, 138, 139, 140, 200, 201, 202, 203, 206, 227, 229, 231, 235, 237, 307, 309, 327, 329, 331, 335, 337, 428, 430, 436, 438

10 AM Move in – Booth Numbers: 707, 709, 727, 729, 731, 735, 737, 739, 801, 803, 807, 809, 827, 829, 831, 835, 837, 839, 902, 904, 908, 910, 930, 932, 936, 938, 940

2 PM Move in – All perimeter booths: 1, 2, 3, 4, 6, 7, 8, 9, 10, 11, 12, 14, 16, 17, 18, 19, 20, 23, 24, 25, 26, 27, 28, 29, 30, 32, 33, 34, 45, 46, 48, 49, 1000, 1002, 1004, 1005, 1007, 1008, 1009, 1010, 1011, 1013, 1015, 1017, 1019, 1021, 1023, 1025, 1027, 1029, 1031, 1033

If you cannot move in at your scheduled time please fill out and return the special move in form in this kit.

To guarantee forklift start time, complete and submit the Labor Form located in this manual. If no labor order is submitted, forklift availability will be on a first-come-first-served basis. Please note, by submitting a labor request form prior to the advance order deadline, you will receive the lowest price.

SHOW DAY: WEDNESDAY, SEPTEMBER 23, 2020

Forklift service will not be available on Wednesday.

8 AM - 10 AM Exhibit Hall opens for exhibitors.

Continental Breakfast for Exhibitors in Food Court from 10-11 AM

10 AM - 5 PM Show Floor Officially Open

5 PM - 8 PM Early Move Out -- removal of hand carried exhibit items ONLY through designated doors -- See floor plan. **Exhibitors are advised to remove all valuable and portable items at this time. 8' x 10' booths must be completely dismantled at this time as well**

5 PM – 6:00 PM MBIA's 50th Birthday Party will be held in the exhibition hall.

MOVE OUT: THURSDAY, SEPTEMBER 24, 2020

8 AM Doors Open for Exhibitors to Begin Dismantling Booths

8 AM – 11AM All Exhibits Must Be Removed From Fairgrounds by 11:00 AM

NOTE: It is the responsibility of the exhibitor to insure the security of the booth during the move out. It is highly advised that personnel arrive at 8 AM to secure your booth. All doors open at that time and it is impossible to secure the halls. Portable and valuable items should be removed on Wednesday night immediately following the show from 5pm to 6 pm.